

TERMS AND CONDITIONS

1. Payments.

PLEASE NOTE THAT OUR COURSE FEES ARE VAT EXCL.

- 1.1. Course fees are as indicated on our course schedule and our website (www.sande.co.za).
- 1.2. Course fees are inclusive of all necessary subject matter/course materials, notepads, practical consumables, end of course examination and documentation towards company certification/authorisation.
- 1.3. For clients that are account holders, course fees are payable 30 days from the date of the invoice. Failure to make payment may jeopardize any further bookings until all outstanding amounts have been settled in full and may result in the account being handed over for collection. It is noted that accounts that are in arrears will incur a 2.5% interest charge (per month) and should the account be handed over for collection, the client will be liable for all interest and collection costs incurred by SANDE.
- 1.4. Exam results or course certificates will not be issued until all outstanding payments have been received.
- 1.5. Payments may be via EFT payment into School of Applied N.D.E.'s bank account.

OUR BANKING DETAILS:

Account Name: SCHOOL OF APPLIED N.D.E.
Bank: FNB
Branch & Code: 255355
A/C No: 63103412978

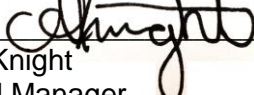
- 1.6 Any cancellation of bookings 14 days prior to commencement of the course shall incur a cancellation fee of 25%.
- 1.7 Any cancellation of booking in the week prior to the commencement of the course shall incur a cancellation fee of 50%.
- 1.8 Non-attendance of the course shall be charged the full course price.
- 1.9 A postponement of a scheduled booking made no less than 14 days prior the commencement of the course will not incur any penalties.
 - 1.9.1 It is noted however that a postponement can only be made once. In the event that it is postponed more than once, the applicant may apply for extenuating circumstances falling outside of their control which will be adjudicated at the discretion of the management of SANDE. In the event that a second postponement is accepted by SANDE, refer to 1.9, if it is declined the booking fees paid by the client will be forfeited.
 - 1.9.2 A postponement made within 7 days of the commencement of the course will incur a 25% late postponement fee.
 - 1.9.3 A booked course shall not be postponed to the following year.

2. Certificates.

- 2.1 Certificates will not be issued on any unpaid or overdue accounts.
- 2.2 Certificates may be collected within 1 week of final settlement of any outstanding fees.
- 2.3 No certificates will be posted. Certificates can be electronically communicated to the applicant or collected in person.
- 2.4 Re-issued or re-printed certificates will incur an additional cost of issue.
- 2.5 The issue of S.A.N.D.E. qualification certificates is proof of theoretical and practical training and that the candidate has attained at least 70% for a general end of course examination.
- 2.6 We shall withhold these qualification certificates when students fail to make the composite grade of 240 points during initial- or after re-examinations.

These certificates will only be released when instructed, in writing, by the employer's representative.

- 2.7 The competency certificate is a separate blue certificate with General; Specific and Practical marks totalling the required 240 points or more. An employer may use our competency certificate towards technician authorization / certification or may require the technician to gain more experience and attend exams more relevant to the sector.
 - 2.8 It is the employer's responsibility to certify technicians as competent. (As per SNT-TC-1A)
3. Re-examination.
 - 3.1. A maximum of two re-writes are allowed. A re-write may take place no less than one month after the initial exam with a maximum permissible rewrite time of one year.
 - 3.2. Failing to successfully complete a re-write within the prescribed time frame shall require re-attendance on a full (applicable) course.
 - 3.3. Re-examination dates will be by prior arrangement, as booking and scheduling allows.
 - 3.4. Re-examinations shall only be allowed after all outstanding course fees have been paid in full.
 - 3.5. Re-certification exams can be done at SANDE. Proof of previous certification, proof of original qualification as well as at least six months of verifiable practical experience need to be submitted to the chief instructor before sitting the exams.
 - 3.6. SANDE understands the need for inclusivity when it comes to concessions and special needs/circumstances and as such will cater to these needs where possible. It is noted that these concessions need to be brought to the attention of SANDE at the time of booking and contain valid medical backing.
 - 3.7. SANDE reserves the right to refuse admission should the admission prove to be detrimental to the applicant or other students.
 4. Other:
 - 4.1. All Students Entering onto the premises of SANDE do so at their own risk.
 - 4.2. SANDE does not take responsibility for any loss or damage to personal property incurred by a student whilst participating in training/attending classes.
 - 4.3. The cost of the course covers the certification/qualification only and does not include:
 - 4.3.1. Transportation
 - 4.3.2. Accommodation
 - 4.3.3. Food and beverages
 - 4.3.4. Re-write fee
 - 4.4. SANDE has a zero tolerance when it comes to students trying to intimidate or bribe staff members for qualifications. In the event that a student is found guilty of this serious offence, they will be banned from our premises and reported to the relevant authorities. Students falsifying SANDE certificates shall be banned from SANDE premises and reported to SAINT and ASNT South Africa

Signed: .
Abbey Knight
General Manager
School of Applied Non-Destructive Examination
(SANDE)